

Academic Affairs Committee Meeting
February 23, 2015
Meeting Minutes

Committee members in attendance:

Ryan Alexander
Sungkyu Kwak
Tony Palbicke
Mike Russell
Shaun Schmidt (Chair)
Barbara Scofield
Barb Stevenson
Randy Pembroke (ex officio)

Guest Presenters:

Michael Rettig, Interim Chair Education
Roy Wohl, Chair, Kinesiology
Karen Garrison, Faculty Member, Kinesiology

The meeting was called to order by the Chair, Shaun Schmidt at 3:00 p.m.

1. Minutes from the February 9, 2015
The minutes were sent to the committee prior to the meeting for review. The minutes were approved, with one modification and will be forwarded to Faculty Senate.
2. New Business—
 - a. Masters in Education: Curriculum and Instruction; Education Studies

Michael Rettig offered a summary of the proposal indicating this is a masters option for those who teach P-12. These courses will provide skills rather than specific languages. There will be a need for adjuncts to teach these courses as stated in the pro forma. Michael was asked to provide language for the agenda item to reflect that. Michael indicated other universities are already offering this type of emphasis and Washburn University is somewhat behind. The marketing will be toward current students along with practicing teachers who wish to have additional accreditation hours without needing a license.

After discussion, the committee members voted to approve this motion regarding the agenda item. Based on this approval, this will be forwarded to Faculty Senate.

b. Athletic Training

Kinesiology submitted two proposals for consideration and after a great deal of discussion along with motions and amended motions, Kinesiology withdrew these proposals. All motions were withdrawn with no further action necessary by the Academic Affairs committee.

Dr. Pembroke asked if the Academic Affairs Committee should be reviewing such proposals as the handbook indicates the committee should evaluate all new programs, programs that have major revisions proposed/changes to policies regarding programs, changes that impact others outside of the degree or major financial implications.

Dr. Pembroke indicated KBOR has the same kind of system; those proposals that require scrutiny are voted upon and other proposals have Institution based decisions with information offered only to KBOR.

After discussion, all committee members agreed that substitution for courses to courses should remain within the units, and that the following proposals should come through the units through the governance process:

1. Any new undergraduate programs (majors, degrees, certificates)
2. Changing policies that redefine programs
3. New undergraduate academic programs or revisions to such program that originate from units other than Major Academic Units
4. New/deleted degrees, majors, minors, concentrations and emphases
5. Changes that directly affect other units
6. Changes requiring financial investments beyond the units.

It was determined the Vice President for Academic Affairs office will draft the agenda item to send to the committee members for review and reflection. Once the committee approves the language within the agenda item, it will be sent to Faculty Senate.

Meeting to adjourned at 4:00 p.m.